



Jamie **MEMBER OF PARLIAMENT**  
**Schmale**  
 HALIBURTON • KAWARTHA LAKES • BROCK

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# MP Jamie Schmale to Host Four Passport Clinics

We are happy to help with your passport application any time of the year Monday to Friday 9:30am-4:30pm. Visit us at 68 McLaughlin Rd., in Lindsay. (705) 324-2400.  
*\*No appointment necessary!*

## WINTER 2017 PASSPORT CLINICS

WEDNESDAY NOVEMBER 15, 2017  
 WOODVILLE LEGION 11:00am – 1:00pm  
 BOBCAYGEON LEGION 6:00pm – 8:00pm

THURSDAY NOVEMBER 16, 2017  
 HALIBURTON LEGION 11:00am – 1:00pm  
 OMEMEE CORONATION HALL 6:00pm – 8:00pm



### PLEASE NOTE:

*Passports cannot be processed the day of the clinic.* Wait times are approximately 4 to 6 weeks through the MP service and 2 weeks through the Whitby passport office. Urgent service can be provided at the passport office in Scarborough, at 200 Town Centre Court. For this service proof of travel is required, and an additional fee will be charged.

### Things to Bring:

- Original birth certificate, Canadian citizenship card and/or most recent Canadian passport (current or expired within one year of published date)
- Secondary I.D. such as a Driver's Licence, Health Card, Photo Identity Card. (Photocopy will be required to be signed by guarantor.) Secondary I.D. is NOT required for renewals.
- If you are an adult general applicant who has had a name change, you will require supporting documents, for example, a legal name change certificate, a marriage certificate and/or divorce decree.
- Credit card, money order, or certified cheque (payable to 'The Receiver General of Canada') for
- \$120 - 5 year / \$160 - 10 year Adult, \$57 Child - 0 to 15 years of age.  
***Please no cash. Payment is not processed at this clinic.***
- Names, full mailing addresses and phone numbers of two people (not related to you) who have known you for at least two (2) years.
- A first time passport application for a child 15 years of age and under must include one proof of parentage document that demonstrates the child-parent relationship such as a long form birth certificate.

Applications will be available and there will be a photographer on site for a fee of \$15 per person. You are not required to use this service however, pictures are required as part of the application process. (First time applicant's photos are required to be signed by a guarantor— a signature is NOT required for a renewal.)

In addition, we are unable to provide a guarantor. A guarantor is a Canadian citizen, 18 years of age or older in possession of a valid Canadian passport who has known you for at least two (2) years. A family member or person residing at the same address as you may be your guarantor, provided the above requirements are met.

**For more information visit Passport Canada at: <http://www.pptc.gc.ca>.**

*Reservations are not necessary. We hope to see you at one of our Passport Clinics!*



## Consent Letter for Children Travelling Abroad

We strongly recommend that Canadian children carry a consent letter if they are travelling abroad alone, with only one parent/guardian, with friends or relatives or with a group. For the purposes of this consent letter, a Canadian child is defined as anyone who is under the age of majority.

A consent letter is not a legal requirement in Canada, but it can simplify travel for Canadian children, as it may be requested by immigration authorities when entering or leaving a foreign country or by Canadian officials when re-entering Canada. The letter demonstrates that Canadian children have permission to travel abroad from parents or guardians who are not accompanying them.

We recommend that you talk to a lawyer about the legal issues that apply to you and your children's unique situation, particularly if your parenting arrangement has special terms governing international travel. Carrying a consent letter does not guarantee that children will be allowed to enter or leave a country, as every country has its own entry and exit requirements.

We recommend that the letter be signed by every non-accompanying person or organization with the legal right to make major decisions for the child, including anyone with:

- custody rights, or
- guardianship rights.

Our office has a copy of a template letter and form to use while traveling. You can pick one up during regular office hours (Monday—Friday 9:30am - 4:30pm) at 1-68 McLaughlin Rd. Lindsay. Or we can send one to you upon request.

The signing of a consent letter may be witnessed by anyone who has attained the age of majority. However, we strongly recommend that you have the letter certified by an official who has the authority to administer an oath or solemn declaration (e.g. a commissioner of oaths, notary public or lawyer), so that border officials will be less likely to question its authenticity. We have three commissioner of oaths in our Lindsay office available for witnessing.

We also recommend that you contact the airline, bus, train or other transport company you will be using to check its policies and regulations for child travellers.

If you have any other questions or concerns, please visit [www.travel.gc.ca](http://www.travel.gc.ca) or contact our office.



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